

Chavez Climate Meeting Summary

January 9, 2012

1. Climate Survey

a. Student Survey - Grades 3-6

The student survey will be administered February 6-10. Sharon Davies has finished the scheduling for the computer lab. The committee requires confirmation from Sra. Beck that the tech staff person, Lisa, will be on hand to help the teacher administer the survey.

Several CCE students have taken the survey so that we could work out any problems or questions ahead of time. Based on their questions, the committee decided on the following actions:

- Students will not be able to jump ahead to other questions if they answer No, but instead will have the option to choose "This has not happened to me". The committee would like the students to go through all the questions in case they encounter an answer they hadn't thought of. This pertains to the bullying questions in particular.
- Students who aren't sure what to put down for the race/ethnicity question will be prompted by the teacher to write in what they think they are (instead of the teacher telling them what they are). A simple definition of race and ethnicity will be provided in the teacher prompt.
- It was suggested that each question be read out loud for the third graders (and possibly fourth but that is up to the teacher) but that for the upper grades only the definition of bullying will be read out loud at the beginning.
- Students appeared to be needing between 10 to 20 minutes to complete the survey, teachers will be asked to have the students sit quietly and work on something else when they complete the survey.

b. Parent Survey and PR Campaign

- Parents of all children (k-6) are requested to take the survey. The parent survey will be available online between February 6 and 17th. Hard copies will also be available in the office and Sra. Beck will have the ELAC parents fill them out in hard copy.
- Diane Wilson and Jann Murray-Garcia will spearhead the campaign to have parents fill out the survey in a timely manner. The PR campaign will include posters, reminders in the circulo bags for lower grades, reminders in the homework agendas of upper grades, and notices over the SIPAT list-serv and Noticiero. Lisa Baumeister will have stickers printed for the kids to wear home one day that reminds parents to take the survey. Sara Caulfield will have the student council create thermometer charts to be placed around campus that will tally how many parents have taken the survey. Our goal is to get over 50% participation but we'll shoot for 100!

- Sara Caulfield will contact teachers about sending notices over their email lists or to send home with the children. Anastasia has the letter ready for parents telling them about the surveys. We will try to remind parents at least once if not twice a week over the email to take the survey.

c. Staff Survey

- Paper copies need to be made of the staff survey and an envelope will be posted in the office for completed surveys.
- The committee would like to suggest that the staff survey for teachers take place at the staff meeting on February 1st. This way the teachers can take their survey and also preview the student survey and discuss the protocol. We need to confirm this date with Sra. Beck.

2. Kelso's Choice

- Sra. Beck was not present at the meeting to provide an update.
- The committee has agreed to approach the district about making both Kelso and a counselor a priority for all elementary schools in an effort to promote the district policies of alignment and equity. Before the next meeting the following individuals have agreed to contact the other elementary schools to gather info on Kelso and counselors:

Lisa - Birch, Pioneer, Korematsu

Diane - Montgomery

Alice - N. Davis, Willet

Anastasia - Patwin

We will ask each school to answer the following questions:

1. Does the school have Kelso's Choices? How is it funded? How long has it been in use?
2. Does the school have a counselor? If so, how is it funded, what grades does the counselor serve, and how many hours a week?
3. Who is the contact person for Kelso and the counselor (in addition to the principal)

3. Counselor Update

- Amy Duffy sat through three rounds of counselor interviews ending in December. She reported that a candidate had been identified but not hired because the candidate took a job elsewhere. The committee is frustrated at the prospect of not having a counselor this year which is also another indication that the district policy of equity is not being met.

4. New Discussion Items

- It was suggested that for the next meeting there needs to be discussion about supervision during running club and help in having a staff person present, as is required.
- Diane Wilson is pursuing an assessment of the playground and the boundaries between Chavez and the city park. She will follow up with us at the next meeting.

- **Next meeting: Thursday, February 2, 3:30 p.m. in Room 20**