

## Cesar Chavez Climate Committee

### Meeting Minutes

November 3, 2011

**Participants:** Amy Duffy, Anastasia Panagakos, Sylvia Kwon, Diane Wilson, Sharon Davies, Sara Caulfield, Alice Belenis, Raychel Kubby Adler, Lynn Angelo, Krista DeZerega-Thomson, Gayle Kyhos

#### 1. Introductions

#### 2. District Climate Meeting Report by Amy & Anastasia

- a. Amy, Anastasia & Sra. Beck attended this district meeting on October 24<sup>th</sup>
- b. Goal of district is to focus on same three goals of alignment, equity, and cultural responsiveness (in accordance with LEAP)
  - 1) Have access to ideas throughout the district. Write up in a way that can be replicated at any site in Davis. Write up and share ideas.
  - 2) Identify and look at areas of low engagement. Try and get at connectedness and ownership on campus
  - 3) Look at effectiveness of new programs (i.e. pre and post survey). Some evidence
- b. Different schools shared what they are doing. Many interesting ideas were presented:
  - Example #1: Montgomery in particular has adult Spanish and English classes (8 week session) that are meant to help build community among the parents. UCD students from the linguistics program participated in instruction and yard duty personnel helped supervise younger children. Parent survey reflected high satisfaction.
  - Example #2: Pioneer is focusing on creating a school-wide culture of inclusiveness. All staff, student council, and administration looking at how to include everyone.
  - Example #3: At Harper Jr. High, five leadership students heading up their school's climate committee. Harper students selected to focus on climate within classrooms this year.
- c. About four schools shared they are delivering Kelso's choice with a counselor.
- d. All teachers assigned to one adjunct duty

#### 3. Climate Survey Report by Anastasia

Update: We are waiting on the Spanish translation. Plan is to give survey grades 3-6 at end of January and/or beginning of February. Scheduling needs to be done in one uninterrupted hour (it may take less than an hour). District had asked Chavez to put together a survey that could serve as a model for the district. This will enable school to track cohorts.

- a. Suggestion #1: Create a clear schedule for all teachers to have one hour in the computer lab for their students to complete the survey.
- b. Suggestion#2: Schedule Teacher Survey to be taken by all staff on a Wednesday during work time.
- c. Suggestion#3: Set specific dates for the computer lab to be open after school to facilitate parents taking the survey online (and maybe offer Playworks to take kids)
- d. Suggestions#4: Create a clear set of instructions

#### 4. Playworks Report by Raychel Adler

National trainer finished up second training on 11/2. 12 hours of training were received by the parents and teachers that attended. Interest in using consistent training K-6, Montgomery and Chavez. In one month (mid December) Playworks will rework existing CCE play yard by repaving black top area and remapping to clearly designate play areas. Denise has assured that reworking the playground will be done this year, so the activities will be "assigned" an area regardless if a Playworks coach is out there or not - kids will know where to play and what the rules are.

- a. Playworks committee would like each teacher to complete a short survey about recess in order to create a baseline for after Playworks is up and running.
- b. Next week, November 7-11, the goal is to roll out Playworks at lunch recess starting with a game of the week: "Switch", on Tuesday and Thursday lunches.
- c. Need to meet with and train yard duties.
- d. Davis Schools Foundation funding - what are the guidelines for spending money?

#### 5. MME Transition Team and Plans

The committee is interested in establishing the MME subcommittee to plan on consistently implementing a transition for incoming fourth grade student from Montgomery.

- a. Goals of the committee should include: including families, parents, students in CCE school activities, as well as plans for CCE going to MME to build connections.
- b. Transition committee should include parents/staff from both SI school sites.

Discussion: *How to bring the schools together?*

\*See things from each other's perspective, it shouldn't always be that MME comes to CCE, why can't we go there as well for some activities?

\*Can we start field trips together, starting in first grade?

\*This would allow the kids to know each other early on, thus making the transition for the kids from MME to CCE.

\*Need to remember/promote the concept that we are one SI program with two sites.

\*Parents should be made to feel welcome too because it is a transition for them as well. They have many questions that can be answered by Chavez parents.

\*A CCE fieldtrip to MME? Talk with teachers and parents from both schools.

\*Student council's role as leaders for helping the students with the transition from MME to CCE.

#### 6. Student Council update by Sara Caulfield

We are new this year!!!

Goals: School and community service, developing leadership, building school spirit, fundraising to support events, activities, and community service projects.

Student council is conducted 100% in Spanish

4, 5 and 6th graders involved

First student council retreat took place this fall

Student council is using playworks games as icebreakers. Building rapport & planning activities

First spirit day - very successful, visited primary grade and informed them of the event.

Book fair support - Jennifer Bercutt came to student council meeting. Provided sign up for student to help with the event. Student roles include: dressing up as Geranimo Stilton, helping with paper work & set up, & serving as a welcoming crew.

Involvement in building a partnership with MME, and planning for the annual 4<sup>th</sup> grade transition, will be a great way for student council to use their energy, time and leadership skills.

## **7. Playground supervision update**

Historically first grade parents volunteer to support with playground ratio. Initial ratio this fall was 2 paid staff to 300 students. Changes have been made, and there are now 4 paid staff to 300 students. Diane believes this ratio remains disproportionate and unsafe.

*Concerns & questions:* What do we as parents, staff, and administration think of this ratio? What options exist to lower this ratio? How can we make/fund playground supervision changes? Is there a district policy regarding playground supervision ratios? What do other schools do, & is it working at other sites? Is this something we can ask Mel to address?

Sharon & Sara shared that the CCE 4th,5th, & 6th grade staff have self-imposed extra yard duty at the intermediate grade level.

### *Additional Parent Concern:*

First, second and third graders have been seen entering unsupervised classrooms during lunch. Parent knows no teacher was present because she went into the classroom to check. Pete, the yard duty, told parent that he is unable to check/monitor hallways and classrooms because of his mapped area to supervise. This is a safety & liability concern: all teachers should lock classroom doors when leaving their classrooms. Students should not be unsupervised in the third grade hallway and classrooms.

## **8. Requested Agenda Items for Next Month's Meeting:**

- Kelso's Choices Update
- Counselor hiring update